

Position Description

Position Title: Education Internship

Department: Education

Reports directly to: Adult Education Manager

Organizational Description: Naples Botanical Garden is a 170-acre world-class paradise, featuring the flora and cultures of the tropics and subtropics between the latitudes of 26 degrees north and 26 degrees south, including Brazil, the Caribbean, Southeast Asia and Florida. The Garden's mission is to connect people and plants through display, education, conservation and science. The Garden's hands-on Vicky C. and David Byron Smith Children's Garden, along with 90 acres of beautifully restored native habitats, formal Gardens, walking trails, and Buehler Family Foundation Enabling Garden offer education and enjoyment for people of all ages. Naples Botanical Garden is a 501(c) 3 organization.

Position Summary: Naples Botanical Garden is seeking an intern to assist with adult education programs. These programs include Lifelong Learning programs, and formal and informal interpretation in the Garden and more. The position is a paid, full-time internship.

Primary duties:

- Collaborate with Garden staff to plan and deliver formal and informal adult programming.
 - Collaborate with Garden staff and volunteers in day-to-day horticultural activities.
 - Assist Garden staff as needed.
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Requirements of Internship:

The ideal candidate should:

- Be pursuing a degree in education, environmental education, horticulture, environmental studies or have an equivalent level of education and experience;
- Be highly motivated and organized with a strong work ethic;
- Be willing and able to work full days outdoors in a hot and humid environment and able to lift and carry at least 35 pounds;
- Possess a commitment to the Garden's mission of connecting people with plants with a demonstrated ability and interest in gardening
- Possess excellent organizational and communication skills;
- Be available for some weekend work;
- Possess experience delivering formal or informal youth and family programming;
- Possess creativity, imagination and the ability to inspire others to learn about our environment; and
- Possess a valid Florida driver's license and reliable transportation.

A pre-employment background check is required.

To Apply: Please provide a cover letter, resume, and contact information for three references by email to resumes@naplesgarden.org. Please include **Adult Education Internship** in the subject line. To find out more about Naples Botanical Garden, please visit our website at www.naplesgarden.org. Naples Botanical Garden is an Equal Opportunity Employer. The Garden has a long-standing policy of employment and advancement based solely upon qualifications to perform the essential elements of a position without regard to age, creed, gender, national origin or ancestry, race, color, religion, veteran status, pregnancy, marital status, HIV status, genetic information, sexual orientation, handicap or mental or physical disability, race, color, religion, sex, sexual orientation, age, national origin or disability.