



## **Position Description**

**Position Title:** Curator

**Status:** Full-time/Salaried

**Department:** Education & Visitor Experience

**Reports directly to:** Associate Director of Education & Visitor Experience

**Organizational Description:** Naples Botanical Garden is a 170-acre world-class paradise, featuring the flora and cultures of the tropics and subtropics between the latitudes of 26 degrees north and 26 degrees south, including Brazil, the Caribbean, Southeast Asia and Florida. The Garden's mission is to connect people and plants through display, education, conservation and science. The Garden's hands-on Vicky C. and David Byron Smith Children's Garden, along with 90 acres of beautifully restored native habitats, formal Gardens, walking trails, and Buehler Family Foundation Enabling Garden offer education and enjoyment for people of all ages. Naples Botanical Garden is a 501(c)(3) organization.

**Position Summary:** Naples Botanical Garden is seeking a Curator to serve as the Garden's operational lead for informal visitor education, including signage, group and daily tours, docent trainings and related materials, and other activities and programming that enhance visitor experience and communicate Garden's mission. This is a full-time position.

### **Primary duties:**

- Serve as Garden's operational lead for interpretive projects, including signage, technology, and exhibits.
- Create and consistently update master interpretive plan.
- Implement a meaningful and innovative Garden interpretation program to serve and inform all Garden visitors on-site and inline.
- Provide oversight and direction for staff and volunteer training program and materials.
- Work with Communications and Development staff on materials for key audiences.
- Work alongside Education team to execute programs and produce educational materials to ensure compatibility with Garden's mission and goals.

### **Requirements:**

- Experience in public garden or museum community engagement, or education. Knowledge of current trends in horticulture, education, and museum or cultural attraction programming.
- Comfortable engaging audiences across a range of demographics and learning styles.
- Excellent time-management skills and ability to handle multiple assignments simultaneously under a variety of deadlines and other constraints.
- Superior written and verbal communication skills, enthusiasm, and desire to learn.
- Collaborative spirit and willingness to work cross-departmentally.
- Willingness and ability to work outdoors in a hot and humid environment and ability to lift and carry at least 35 pounds.
- Possess a commitment to the Garden's mission of connecting people with plants with a demonstrated ability and interest in gardening.
- Must possess a valid U.S. driver's license and reliable transportation.
- Will be required to undergo a background check prior to being hired.

**To Apply:** Please provide a cover letter, resume, and contact information for three references by email to [resumes@naplesgarden.org](mailto:resumes@naplesgarden.org). Naples Botanical Garden is an Equal Opportunity Employer. The Garden has a long-standing policy of employment and advancement based solely upon qualifications to perform the essential elements of a position without regard to race, color, religion, sex, sexual orientation, age, national origin or disability.