



Naples  
Botanical  
Garden

GARDENS with LATITUDE®

## Position Description

**Position Title:** Education Intern

**Status:** Part-time or Full-time/Hourly

**Department:** Education

**Reports directly to:** Education Operations Manager

**Organizational Description:** Naples Botanical Garden is a 170-acre world-class paradise, featuring the flora and cultures of the tropics and subtropics between the latitudes of 26 degrees north and 26 degrees south, including Brazil, the Caribbean, Southeast Asia and Florida. The Garden's mission is to connect people and plants through display, education, conservation and science. The Garden's hands-on Vicky C. and David Byron Smith Children's Garden, along with 90 acres of beautifully restored native habitats, formal Gardens, walking trails, and Buehler Family Foundation Enabling Garden offer education and enjoyment for people of all ages. Naples Botanical Garden is a 501(c)3 organization.

**Position Summary:** Naples Botanical Garden is seeking an intern to assist with education programs for adult, youth, and family learners, as well as formal and informal interpretation in the Garden. The position is a paid part-time or full-time internship.

### Primary duties:

- Collaborate with Garden staff to plan and deliver formal and informal educational programming.
- Assist Garden staff and volunteers in day-to-day horticultural activities as needed.
- Assist Garden staff as needed.

### Requirements:

- Be pursuing a degree in education, environmental education, horticulture, environmental studies, or have an equivalent level of education and experience
- Highly organized and motivated with a strong work ethic
- Excellent communication skills, enthusiasm, and a desire to learn
- Willingness and ability to work full days outdoors in a hot and humid environment and ability to lift and carry at least 35 pounds
- Possess a commitment to the Garden's mission of connecting people with plants with a demonstrated ability and interest in gardening.
- Must be able to work a flexible schedule, including at least two weekends per month and holidays
- Must possess a valid U.S. driver's license and reliable transportation
- Will be required to undergo a background check prior to being hired

**To Apply:** Please provide a cover letter, resume, and contact information for three references by email to [resumes@naplesgarden.org](mailto:resumes@naplesgarden.org). Naples Botanical Garden is an Equal Opportunity Employer. The Garden has a long-standing policy of employment and advancement based solely upon qualifications to perform the essential elements of a position without regard to race, color, religion, sex, sexual orientation, age, national origin or disability.