

Naples Botanical GARDEN

Position Description

Position Title: Maintenance Technician

Department: Operations

Reports to: Operations Manager

Position Summary: This position is an integral part of the Operations Team. This position is a facilities and events maintenance position with an emphasis in set-ups, breakdowns, and facilities maintenance. This position is responsible for paths, operating systems, building maintenance, and staff support daily. This is a full-time position with weekends required.

Primary duties and responsibilities:

- Opening and preparing the facility for daily activity.
 - Building maintenance such as; painting, path fixes, lighting, and facility repair.
 - Pressure cleaning of paths and buildings.
 - General carpentry, plumbing, drywall, and fabrication duties.
 - Basic air conditioning maintenance such as filter replacement and condensate line evacuation.
 - Undertake activities of facility pest control; ants and small animal removal.
 - Provide support for all garden staff.
 - Set-up, during duties, and break down of rentals and garden events.
 - Assist with other facilities maintenance related tasks when required.
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Requirements/Qualifications:

- Trade school completion, and/or 2 years of experience in garden operations or facilities maintenance or equivalent.
- Minimum of 2 years of hands-on field experience
- Basic machinery operation.
- Working knowledge of tools.
- Problem solving skills.
- Good computer skills including MS Office (word, excel, etc.), Outlook, and web browsers.
- Weekends and holidays are required.
- Excellent communication skills, both written and oral.
- May stand for long periods of time. Walk and inspect property. Work in extreme temperatures and dirty environment. Lift and carry objects up to 50 pounds. Drive vehicle or cart.
- Possess and maintain a valid Florida driver's license and have an acceptable driving record.
- Pre-Employment background check required

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- **To Apply:** Please submit a resume and contact information by email to employment@naplesgarden.org. To find out more about Naples Botanical Garden, please visit our website at www.naplesgarden.org. Naples Botanical Garden is an Equal Opportunity Employer and has a long-standing policy of employment and advancement based solely upon qualifications to perform the essential elements of a position without regard to race, color, religion, sex, sexual orientation, age, national origin (ancestry), or disability.